

Clydebank Aikido Club

Appendix 1: Child Care Position Self Declaration



Self-Declaration Form for a Child Care position requiring an Enhanced Disclosure

Private and confidential

The post that you have applied for is for a child care position. The position is therefore exempt from the Rehabilitation of Offenders Act 1974 by the Exclusions and Exceptions (Scotland) Order 2003. You are therefore required to disclose all convictions (spent and unspent), cautions and any relevant non-conviction information.

Part A: Previous convictions – this section should be completed by all applicants.

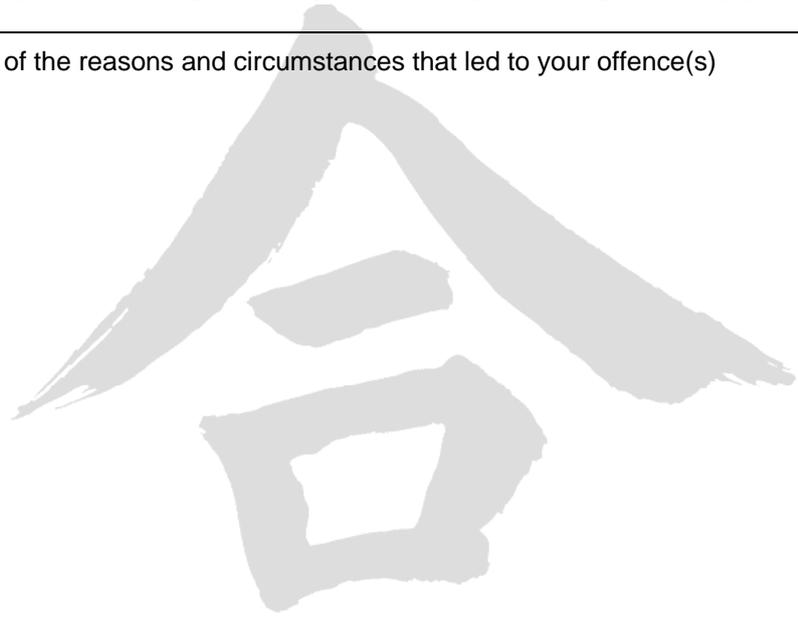
Date(s) of conviction(s):
Court(s) where your conviction(s) were heard:
Type of offence(s):
Sentence(s) received

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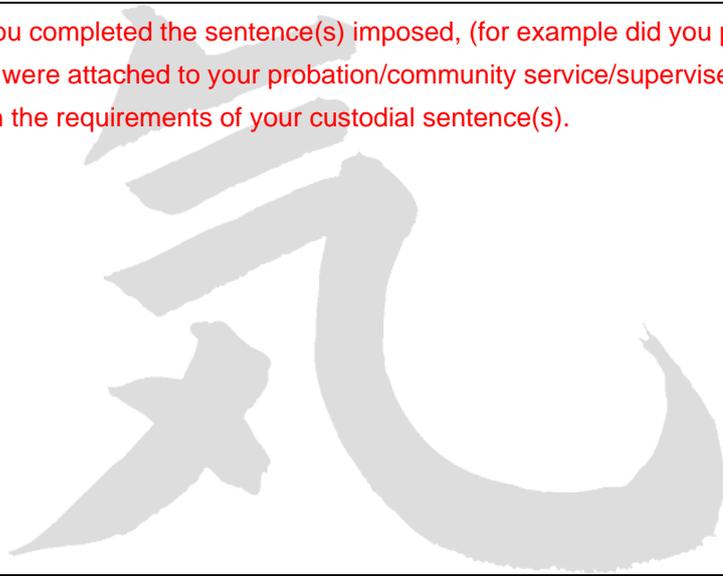
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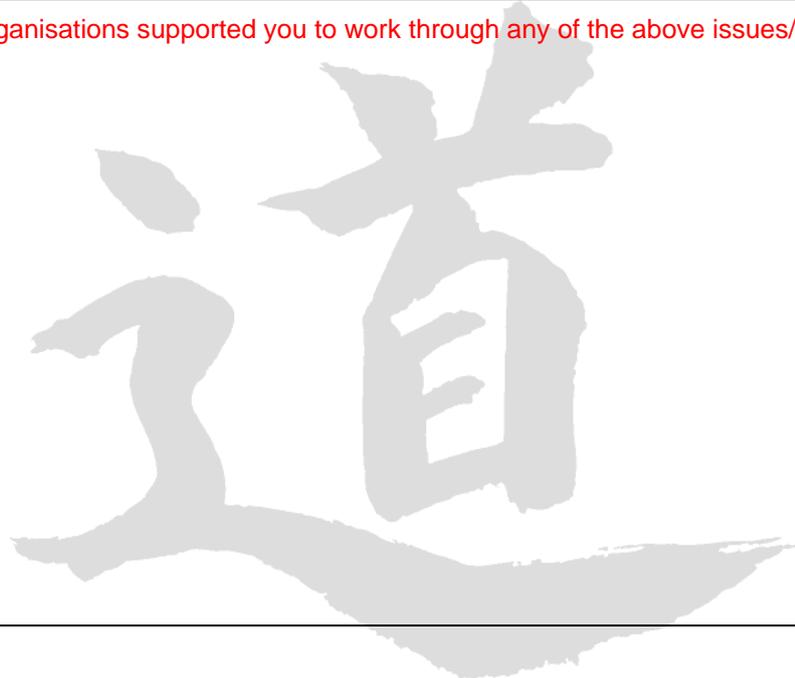
Please give details of the reasons and circumstances that led to your offence(s)



Please give details of how you completed the sentence(s) imposed, (for example did you pay your fine(s) as required; what conditions were attached to your probation/community service/supervised attendance order(s), did you comply with the requirements of your custodial sentence(s).



Have any other organisations supported you to work through any of the above issues/difficulties?



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What have you learned from your experience?

Part B – Details of any disciplinary action relating to behaviour to children and young people – this section should be completed by all applicants

Have you been disciplined because of inappropriate behaviour towards a child or young person, which may have harmed them or put them at risk of harm? YES/NO

If YES, please give details.

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Part C: Police Investigations – this should include relevant police non-conviction information.

Date of investigation(s):
Police Division(s) involved:
Details of investigation(s)
Please give details of the reasons and circumstances that led to your investigation(s):
Disposal(s) if known:

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Are you, or have you ever been, known to any Social Work Department/Social Services Department (in the United Kingdom) as an actual or potential risk to children?

YES/NO

If yes, please provide details

Part D: The Protection of Children (Scotland) Act 2003 Self Declaration – this section should be completed by all applicants.

Before answering the question below, please read the following notes

Section 11 of the Protection of Children (Scotland) Act 2003 creates a new offence which an individual who is disqualified from working with children will commit if they apply for, offer to do, accept or do any work in a child care position. An organisation will also be guilty of an offence if they knowingly employ (paid or unpaid) a disqualified person in a child care position.

Section 17 of the Protection of Children (Scotland) Act 2003 defines “disqualified from working with children”. It extends to Scotland disqualifications, which previously applied in England and Wales only. A person is disqualified from working with children if they are:

Included (otherwise than provisionally) in the Disqualified from Working with Children List established under section 1(1) of the Protection of Children (Scotland) Act 2003;

Included (otherwise than provisionally) in the List kept under section 1 of the Protection of Children Act 1999;

On List 99 and subject to direction under subsection (1)(a) of section 142 (prohibition from teaching etc.) of the Education Act 2002 given on the grounds mentioned in subsection (4)(b) of that section, not to carry on work to which that section applies;

Subject to a Disqualification Order within the meaning of the Criminal Justice and Court Services Act 2000.

To help us ensure we are complying with the new child protection laws, please complete the following declaration.

I _____ [full name in block capitals]

Of [address] _____

confirm that I am not subject to any of the disqualifications set out in section 17 of the Protection of Children (Scotland) Act 2003

OR

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I am the subject of a disqualification from working with children under

I understand that deliberately giving false information can result in prosecution.

Signed _____ Date _____

Part E: Declaration –this section should be completed by all applicants

I hereby declare and represent that, except for as disclosed above, I have not at any time, whether in the United Kingdom or abroad, been found guilty and sentenced by a court for a criminal offence.

I give my consent to [name of organisation] carrying out a Disclosure check (if appropriate) and to requesting references for the purposes of verifying the replies given in this declaration, including enquiries of any relevant authority.

I agree to inform [name of organisation] if I am convicted of an offence after I take up any post within the organisation. I understand that failure to do so may lead to the immediate suspension of my work with children with the organisation and/or the termination of my services.

If I am appointed to a child care post, I agree to abide by the organisation's Code of Conduct and Child Protection Policy and Guidelines.

I agree to abide by the conditions above and certify that the information contained in this form is true and correct to the best of my knowledge and I realise that false information or wilful omissions may lead to the immediate suspension of my work with children or the termination of my services.

Signed: _____ Date: _____

Please note that any information you give in this form will be managed according to the organisation's Confidentiality Policy.